

STEVENS PASS SEWER DISTRICT
Monthly Meeting Minutes
April 18, 2024 at 10:00AM
34000 N Nason Rd, Leavenworth, WA
Conference Call Phone Number: (978) 990 5073
Meeting ID: 334 557 8#

Present: Stephanie Ogden, Tom Maher, Scott O'Brien, Matt Fritz

Present Telephonically: Ed Burns, Casey Cass

Meeting Called to Order at 10:02 AM

Consent Agenda:

1. Approved minutes from March 21, 2024 regular meeting
2. Approved previously submitted vouchers:
 - Vouchers 9382 to 9386 \$13,826.83
 - Vouchers 9387 to 9388 \$2,499.25
 - Vouchers 9389 and 9392 \$14,795.07
 - D1216 to D1221 \$12,401.27
 - P2725 to P2727 \$8,400.35 pay period 3/1-3/15/24
 - P2728 to P2730 \$8,640.32 pay period 3/16-3/31/24
 - P2731 to P2733 \$442.96 March Commissioners
3. Related Party Transactions
 - Stevens Pass Mountain Resort monthly service fee is current.

Old Business:

1. Plant Report and Update
 - Plant is running well.
 - Issue with settling TWAS tank contents most likely due to sludge age. TWAS tank needs regular decanting so we can remove solids from basins. Inability to remove solids can cause issues with filters and other issues.
 - Lucky that we are at end of season as it is now a moot point.
 - Have been in contact with Engineers and researching online.
 - Looking into changing the frequency of wasting.
 - Planning to remove as much of the solids as possible in order to reduce next year's sludge age.
 - Sludge thickener would be very beneficial. One is included in our Comprehensive Plan.
2. Attendance Tracking
 - Business Manager researched Chelan County PUD's Attendance tracking software. Was told that they use Peoplesoft.

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- Business Manager looked at this software suite. Appears to be unwieldy for our operation. Better suited for large corporations.
- Commissioner Ogden agreed. Suggested that we steer away from it.
- Operators will continue to sign off on log book.

3. Swiss Club

- District has not been in contact with Club since sending them information that they had requested.
- Business Manager will reach out and request that they send a recent meter reading picture to make sure that it appears to be working properly.
- Board authorized Business Manager to use a 5 year average for their current invoice. They will still need to give the District additional payment. It will need to be made clear that this is a one-time adjustment due to possible meter issues.

New Business:

1. Yodelin Lodge connection

- The resort's engineer has been in contact with the District regarding its need for allowing the reconnection of the Yodelin Lodge. The District needs assurance that the pipe doesn't break and discharges into Nason Creek. It will need to be able to withstand a week of minus 20 degree temps without power.
- The engineer will likely suggest internally installing heat tape in the line, better insulating the line, and providing backup power to keep the heat tape warm.
- Commission determined that a new connection fee will not be required.

Meeting adjourned at 10:41 AM

Next Regular Meeting:
May 16, 2024

Casey Cass-Position #1

Stephanie Ogden-Position #2

Ed Burns-Position #3