

STEVENS PASS SEWER DISTRICT
Monthly Meeting Minutes
September 21, 2023 at 10:00 AM
34000 N Nason Rd, Leavenworth, WA
Conference Call Phone Number: (978) 990 5073
Meeting ID: 334 557 8#

Meeting called to order at 10:02AM

Present: Ed Burns, Tom Maher, Matt Fritz

Present Telephonically: David Sparks, Stephanie Ogden

Consent Agenda:

1. Approved minutes from August 17, 2023 regular meeting
2. Approved previously submitted vouchers:
 - Vouchers 9285 to 9287 \$3,328.41
 - Vouchers 9288 to 9289 \$2,492.54
 - Vouchers 9290 to 9294 \$5,340.98
 - Vouchers 9295 to 9297 \$7,429.58
 - D1172 to D1177 \$15,891.89
 - P2664 to P2666 \$8,763.47 pay period 8/1-8/15/23
 - P2667 to P2669 \$\$9,401.47 pay period 8/16-8/31/23
 - P2670 to P2672 \$352.12 August Commissioners
3. Related Party Transactions
 - Stevens Pass Mountain Resort monthly service fee is current

Old Business:

1. Plant Report and Update
 - Everything is OK.
2. SCADA and UV Projects
 - Awaiting printed copy of SCADA O&M Updates. Otherwise, the project is complete.
 - UVT will be switched out by HDR to a different technology.
 - Awaiting copy if O&M for review. This is expected by the end of week.
3. Security systems
 - Discussed the needs for and goals of a security system.
 - Operators should not have to clear a building after an intrusion. A monitored system should help with this.
 - There will be a call list that the monitoring company will use. The Operations Manager will be the first person called. The Manager will be able to determine

STEVENS PASS SEWER DISTRICT
Monthly Meeting Minutes
September 21, 2023 at 10:00 AM
34000 N Nason Rd, Leavenworth, WA
Conference Call Phone Number: (978) 990 5073
Meeting ID: 334 557 8#

if this is likely a false alarm or a legitimate call. If Manager does not answer, Sheriff will be called.

- It was questioned if the exterior audible alarm and siren will be set off inadvertently and therefore become a nuisance. This would be verified before order is placed.
- Need for monitored system was questioned. This will be expensive over time.
- The inclusion of cameras was questioned as they may not be used by Sheriff. Business Manager had talked to local Sheriff. He said they are usable, especially if the image is of good enough quality to help identify intruder.
- A web based camera system will likely use more bandwidth than the plant can spare. We need to maintain bandwidth for accessing our SCADA.
- The system wanted by operators was considerably less than the others. There was general support from the board for this system.

New Business:

1. Winter Preparations
 - Preps are going well.
 - Biosolids have been produced. Awaiting testing to submit to Boulder Park and Ecology for approval.
 - Soda ash and chlorine have been received.
 - Milk Powder has been order and is expected next week.
2. Resort FOG Response
 - Resort has been responding to requirements in FOG Violation letter.
 - Grease traps have been cleaned with this being witnessed by Business Manager. They were in much better shape than previous cleanings.
 - Resort is nearly complete with its FOG Program and Plan. Expect to see it any day.
 - Business Manager will be working with resort to establish a FOG baseline through regular monitoring by regularly sending pictures to resort of PFE. The intent is to be able to identify times where we can identify FOG episodes, correlate these with events at the resort and change practices.
 - Overall, communication is greatly improved. It is felt that the resort wants to be a participant in the reduction of grease entering our system.

**STEVENS PASS SEWER DISTRICT
Monthly Meeting Minutes
September 21, 2023 at 10:00 AM
34000 N Nason Rd, Leavenworth, WA
Conference Call Phone Number: (978) 990 5073
Meeting ID: 334 557 8#**

Meeting adjourned at 10:36AM

**Next Regular Meeting:
October 19, 2023**

David Sparks-Position #1

Stephanie Ogden-Position #2

Ed Burns-Position #3