

STEVENS PASS SEWER DISTRICT
Monthly Meeting Minutes
November 21, 2024 at 10:00AM
34000 N Nason Rd, Leavenworth, WA
Conference Call Phone Number: (978) 990 5073
Meeting ID: 334 557 8#

Present: Ed Burns, Tom Maher, Matt Fritz
Present Telephonically: Casey Cass, Denise Darling

Meeting called to order at 10:00AM

Consent Agenda:

1. Approved minutes from October 17, 2024 regular meeting
2. Approved previously submitted vouchers:
 - Vouchers 9463 to 9468 \$23,535.55
 - Vouchers 9469 to 9470 \$5,683.07
 - Vouchers 9471 to 9473 \$4,000.93
 - Vouchers 9474 to 9478 \$8,107.32
 - Voucher 9479 \$9,186.77
 - Vouchers 9480 to 9483 \$8,513.24
 - D1261 to D1268 \$14,298.01
 - P2786 to P2788 \$8,775.31 pay period 10/1-10/15/24
 - P2789 to P2791 \$9,416.90 pay period 10/16-10/31/24
 - P2792 to P2793 \$295.30 October Commissioners
 - P2794 to 2796 \$9,331.77 pay period 11/1-11/15/24
3. Related Party Transactions
 - Stevens Pass Mountain Resort monthly service fee is current.

Old Business:

1. Plant Report and Update.
 - Plant is running well
 - Some issues with a VFD for AB1. Will need to be replaced.
2. Yodelin Project Update.
 - Heat tape is connected and pipe under bridge is insulated.
 - Resort has purchased a 10kw generator as a backup for the heat tape and holding tank pump.
3. UV Closeout.
 - Closing documents signed. Project is complete.
 - Interest rate decreased by .50% for early completion. Interest is now .25%.
4. Blower Project Update.

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- TNE selected as blower to be used in project.
 - TNE was the least expensive in Capital Cost and 20 yr. cost.
5. Board Officer Elections.
- Need to select President and Secretary.
 - Postponed from last month. Commissioners wanted all 3 commissioners in attendance before appointments are discussed and made.
6. Budget Update
- Meters have been read. Overall volume is down slightly, meaning that rate will rise.
 - Budgeting for 2% increase in revenue and 2.35% COLA.

New Business:

1. Approved Resolution 142 – Solids Disposal.
 - Authorizes the Business Manager to sign an agreement with Boulder Park, Inc.
 - This will allow the District to continue to use their Beneficial Use Facility.
 - Discussed forever chemicals and the statewide biosolids permit. Nothing set yet.
2. Approved Resolution 143 – MRSC Rosters.
 - Authorizes the Business Manager to sign the annual MRSC Rosters agreement.
 - This will allow the District to continue to use MRSC Rosters for its Small Works, Vendor and Consultant Purchasing.
3. New Federal ADA document accessibility rules.
 - May see slightly different formatting of agendas, minutes, and other documents.
4. Snocat Update.
 - Snocat mechanic should have received a deposit check for the new engine.
 - Hopefully he is able to expedite or prioritize the repair.

Meeting adjourned at 10:23 AM

Next Regular Meeting:
December 19, 2024

Casey Cass-Position #1

Stephanie Ogden-Position #2

Ed Burns-Position #3